

## **CFA UK Discover FAQs**

### **Getting started**

#### **I need to reset my password how do I do that?**

Please go to the Discover login page at [cfauk.fuseuniversal.com](https://cfauk.fuseuniversal.com) and click the 'forgotten my password' link which is underneath the login box.

You will be then asked to enter your 'username'. Your username is your email address – the email address attached to your CFA UK account and to which you receive CFA UK emails.

Once you've done this, click 'Reset password' and then check your email inbox for a message which will have a link to complete the password reset process. Click this and follow the instructions.

### **Content**

#### **There was a piece of content in the Knowledge Centre that I would like access to – where can I find it now?**

Most of the content that was in the Knowledge Centre has been transferred to Discover, and we have a pipeline of content which will be released regularly. Some content was not transferred as it did not meet our quality standards for the new platform.

#### **There used to be structured CPD, where can I find it?**

We offer several structured certificate programmes between and two and ten hours, and you can find them on the platform under 'learning plans'. We no longer offer structured CPD as standard.

#### **How do I find content on a particular subject?**

You have a couple of options:

- Find the topic on the homepage and click on it
- Use the search bar at the top of the page and enter your topic

#### **Why are there content communities for portfolio managers and research analysts, but not for my job role?**

We have chosen to develop curated content aligned to two roles which cover most of our membership (Research Analyst and Portfolio Manager). We will expand to other job roles in time.

However, there are over 1000 pieces of content covering a broad range of topics on the platform, and you can search by typing your topic interest into the search bar.

#### **When will you expand to other job roles?**

We don't have a definite timeline at present, but we will let you know as soon as content mapped to other job role competencies becomes available. Meanwhile, you can search over 1000 pieces of content based on your interests.

## Competency framework

### Where can I find the competency framework?

You can find the competency framework on the homepage. Simply click the 'Bridging the skills gap' tile.

### How do I use the competency framework?

You'll then see the full competency framework in a grid, which you can filter by the two available job roles or 'transition' listed in the drop-down menu. You can click directly on your competency area of interest and all the content relating to that topic will be available.

## Content Policy

### What is your content policy for Discover?

We do not accept sales or marketing materials

All content is expected to have educational value and needs to have a relatively long-lasting shelf life

Each piece of content will need to be comprehensive. (i.e. it is not a standalone piece that requires the member to have seen the previous content pieces to understand it)

### I disagree with a perspective taken in a piece of content

We encourage healthy debate and different perspectives amongst members. You can like, share or comment on any piece of content in the platform, but remember – keep your comments respectful.

### I want to make a complaint about a piece of content.

If you have a complaint about specific content on the website, please email [discover@cfauk.org](mailto:discover@cfauk.org) and we'll get back to you.

### I can't find content on a particular subject and there should be!

We're always open to new content suggestions. Email [discover@cfauk.org](mailto:discover@cfauk.org) and we'll get back to you within one business day.

### Why can't I upload content?

We're always open to new content suggestions and currently we can upload content for you. Email [discover@cfauk.org](mailto:discover@cfauk.org) and we'll get back to you.

## CPD Policy

### What is your CPD policy?

You can review CFA UK's CPD policy [here](#)

### Can you issue CPD certificates for viewing content?

You can click on your Discover profile and you will see a list of what you've viewed. We don't issue CPD certificates for individual pieces of content, however you can log learning content you have

consumed in [our tracker](#) or, if you are a CFA Institute member, the CFA Institute log. Links to both are clearly signposted in Discover.