



Working group member: Activities and sports social events

No of new member volunteers	4
Timeframe	July 2018 to June 2019
Commitment	20 hours
Reports to:	Content and networks steering committee

The activities and sports social events working group is tasked with helping members to connect through fun activities and experiences, or through watching and/or participating in sporting events in London. Last year, events of this type included wine tasting, a pub quiz and crazy golf!

Purpose and activities

These more social CFA UK events allow our members to come together in a friendly and welcoming environment, have fun, make friends and network.

- Work as a team to come up with four exciting and successful events for the year ahead – one per quarter
- Identify activities or sporting events on the basis that they will appeal to a large cross section of the CFA UK membership, ensuring that the four events are varied in their appeal
- Work with the CFA UK office to identify the right pricing structure in line with available budget
- Be instrumental in planning and executing the event in line with the staffed office process
- Market the event to your own CFA UK networks as well as enabling the staffed office to market the event to the wider membership
- Host/co-host at least one of the events
- Keep a record of event attendance and feed back to office
- Report plans and events to the content and networks steering committee

Who are we looking for?

- CFA UK members who enjoy experiences, activities or sports in London
- CFA UK members who have a passion for bringing people together in creative ways
- CFA UK members who enjoy planning and organising
- CFA UK members new to volunteering

How CFA UK will help:

CFA UK will offer event/venue/supplier advice and will liaise with venues and suppliers to arrange tickets and/or food orders etc. CFA UK will organise any agreed payments with venues and suppliers in line with agreed budgets. CFA UK will market the events to the membership via the events listing and emails.

What will you gain from volunteering in this role?

- Build your networks within the investment industry
- Develop leadership, communication and teamwork skills
- Build your profile within the CFA UK membership and the investment industry
- Recognition for your contribution by the Society's office.

If you are interested in applying for this opportunity, please download the Volunteer Application form and return it along with a copy of your CV to volunteer@cfauk.org

Deadline 30th June 2018