



Steering committee member – Networks Steering Committee

No of new member volunteers	Up to 6
Timeframe	April 2019 to 30 June 2020
Commitment	40 hours
Reports to:	CFA UK board and staffed office

CFA UK's Networks Steering Committee (NSC) was formed in early 2019 and is responsible for supporting, monitoring and developing some of the society's networks. They include 1) Special Interest Groups (SIGs) 2) Next Generation Networks (NGNs), which focus on members under the age of 35 3) Mentoring Working Group 4) Pub Meets and Social Activities Working Group 5) Inclusion & Diversity Network 6) Scottish Committee.

This is an exciting time for the NSC with many changes occurring. SIGs are undergoing a transformation and the NGNs and Mentoring Working Group are very new networks that we expect to grow strongly and have a big impact. We are looking for members who will become 'point people' on the committee for these three networks, helping to oversee their growth and development.

Purpose and activities:

- Steer the overall strategy for the networks and create an annual plan for their activities
- Provide guidance, support and advice to the networks as they deliver events and content
- Review previous and existing activity of the networks to identify what should stop, what should continue and what should change
- Check in periodically with the leads of the networks to ensure the groups are functioning well and operating within their guidelines and/or terms of reference
- Track the activities of the networks and provide reporting
- Help to troubleshoot any issues that may arise within the networks
- Share best practices among committee members and with the networks
- Enable the formation of new networks and make decisions about whether any proposed new networks should be approved

Who are we looking for?

- CFA UK members who are willing to engage with, oversee, support and advise others
- Good interpersonal, leadership, teamwork and negotiation skills
- Diversity of perspective to represent the membership, for instance in terms of seniority in industry, background, gender etc.
- Availability for around four meetings throughout the membership year, either face to face (preferable) or via conference calls
- Availability to contact the relevant networks and track their progress between meetings

How CFA UK will help:

- A member of the CFA UK staffed office, the Head of Member Delivery, sits on the steering committee. CFA UK can provide data around member engagement and events with respect to existing CFA activity as well as information about available funding and resources plus systems and processes.

What you will gain:

- Build your profile within the CFA UK network of volunteers, the wider membership and the industry
- Develop leadership, strategic, communication and teamwork skills
- Recognition for your contribution in shaping services to the membership
- Opportunity to meet and network with other like-minded investment professionals
- Volunteering brings a "shared experience" amongst peers that has long lasting benefits for your career



If you are interested in applying for this opportunity, please download the [volunteer application form](#) and return it along with a copy of your CV to volunteer@cfauk.org

Deadline [for applications]: 30 March 2019