

ETHICAL LEADERSHIP PROGRAMME 2019

REGISTRATION FORM

in partnership with

Duke^{CE}

Dates: Module 1: 1st & 2nd May 2019, Module 2: 5th & 6th June 2019

Price: £6,400* per participant excluding VAT (£7,680 incl VAT).

*early bird rate until 30th November 2018, then £6,900

PARTICIPANT'S DETAILS

Full Name:

Preferred First Name:

Job Title:

Company:

Email:

Mobile Number:

CFA UK Membership Number:

Please include your photograph and a short biography on a separate sheet.

SPONSOR'S DETAILS

Contact details of applicant's sponsor (CFA UK Advisory Council or Board member or other):

Name:

Email:

Name and e-mail address of person to whom the invoice should be sent:

Name:

Email:

Purchase order number:

JOIN THE CFA UK ETHICAL LEADERSHIP PROGRAMME

Please return this form via email to: elp@cfauk.org

Or post to: Ethical Leadership Programme, CFA UK, 4th Floor, Minster House,
42 Mincing Lane, London EC3R 7AE.

TERMS AND CONDITIONS

FEES:

All payments shall be remitted by applicant/sponsor free and clear of any withholdings or deductions for any and all future taxes. Applicant/sponsor shall be responsible for the remittance of any such withholdings or deductions, as well as for payment of any transfer duty, tax, or administrative processing fee.

Upon request, applicant/sponsor will provide evidence to CFA UK that all such payments have been made.

Following registration an invoice will be issued for full payment to be paid within 14 days.

Only the nominated person may attend any day of the programme without permission of CFA UK.

There is a right of cancellation up to 14 days post signature of the form.

CANCELLATION:

On registration the firm is taking responsibility for their place on the programme and, hence, if the nominated person cannot then attend for whatever reason, it is the firm's responsibility to replace the participant.

If a cancellation request is received in writing (e-mail is preferred), and there is a waiting list for the programme, then all fees will be passed to the firm on the waiting list wishing to take up the place and the original booking will be reimbursed. Otherwise no fees will be returned due to significant advance programme preparation and costs.

Please note that CFA UK reserves the right to postpone or cancel a programme due to lack of demand. Based on current cost estimates, CFA UK requires 20 delegates on the programme in order to proceed.

In the event of a cancellation of the programme by CFA UK all fees will be refunded to the person or organisation that made the original payment. CFA UK will not accept liability for costs incurred by participants or their organisations for cancellation of travel or accommodation arrangements.

LEGAL DECLARATION OF INDEMNITY:

I the applicant and I/we the sponsor of the applicant:

- Acknowledge that neither CFA UK nor Duke CE accepts responsibility for damage or loss in respect of property of the applicant brought to Duke CE by the applicant.
- Do hereby indemnify CFA UK and Duke CE in respect of any damage caused by the applicant to CFA UK or Duke CE's property or to the property of third parties, whether on or off premises, as a result of the applicant's actions either whilst on the programme premises or whilst engaged in any activity related to a programme offered by CFA UK and/or Duke CE.
- Declare that I/we have furnished CFA UK with all the information required to make an informed decision about my admission.
- Undertake to pay all fees payable to CFA UK.

By submitting this application, I confirm that I have read CFA UK's cancellation and indemnification policy and that I understand and accept the terms of this policy. Upon acceptance into the programme I am responsible for these fees should I cancel my registration.

I acknowledge that I am providing personal information to CFA UK and Duke CE voluntarily solely for the purpose of enrolment within the programme. I understand that, at such time as the programme delivery has been completed, I have the right to contact the Programme Manager at CFA UK and Duke CE and request that all of my personal information be removed from CFA UK and Duke CE records, either manual or electronic.

I hereby grant CFA UK, perpetual, and unlimited right to use, reuse, publicly display, publish and/or re-publish, in any manner or medium, now or later developed, my name, likeness and any and all video, photographic or other images of me taken by or on behalf of CFA UK for the purpose of illustrating, advertising and promoting the Ethical Leadership Programme. I understand I will not be compensated in any way for any these uses or have any right to examine or approve these uses. I agree to and hereby release CFA UK from all claims and liability relating to the use of my name, likeness, photograph, image, or statement. CFA UK has the right to change, modify or alter this material in any way without my prior permission and I hereby waive any and all rights with respect to such changes, modifications, or alterations. The foregoing permission and release shall inure to the benefit of the assigns, licensees, and legal representatives of CFA UK.