

Multiple exam sittings policy

This policy relates to candidates who sit the same CFA UK examination on more than one occasion.

1.1 Purpose

The questions used in CFA UK examinations are confidential, and CFA UK reserves the right to protect the content of our examinations by minimising the repeated exposure of live questions.

CFA UK allows candidates to sit the same examination multiple times. However, when a candidate sits the same examination multiple times within a defined period of time, a 'rest period' is required to allow the candidate further time for study.

Candidates are able to sit an examination a maximum of 3 times in any rolling 90-day period beginning from their first sitting. Once the maximum number of sittings has been reached, candidates must wait until the 90 day period is complete before purchasing a new registration.

1.2 Re-sitting a CFA UK examination

Candidates are advised to wait two working days before re-sitting a CFA UK examination.

1.3 Rest periods

A candidate may attempt the same CFA UK examination up to three times in a 90-day rolling period.

After the 90 days a candidate is permitted a further three attempts in a further 90-day period before another rest period is applied, as above. Candidates may not exceed twelve attempts of the same CFA UK examination within a rolling twelve-month period.

1.4 Waiver process

CFA UK understands that there may be special circumstances which mean that candidates are not able to take a rest period.

Candidates who wish to waive the rest period should email examsupport@cfauk.org and include the following information:

- Candidate name
- Candidate number
- Candidate date of birth
- Exam title
- Preferred date of next sitting (if waiver is granted)
- Details of why the waiver is being requested and any supporting evidence (as appropriate).

Please note: If the waiver is granted and the candidate is unsuccessful in their fourth exam sitting, the 90 days will be enforced after the fourth attempt. Further waiver requests will not be accepted.