

Knowledge Centre closure FAQs

At the end of February 2020, CFA UK will be closing down the CFA UK Knowledge Centre as we launch our exciting new professional learning platform - CFA UK Discover - to deliver educational content developed by practitioners for practitioners.

What is CFA UK Discover?

CFA UK Discover is a professional learning platform that can deliver content in a new and exciting way. It is available exclusively to you as part of CFA UK membership. It is designed to help equip you with the knowledge and skills that you need to succeed in your career. You can take control of your own professional learning experiences and share your expertise with others, all within a secure and trusted network.

Why should I use CFA UK Discover?

CFA UK Discover is designed to make it easy and intuitive for you to access inspiring educational content including videos, podcasts, audio recordings, thought-leadership, articles, opinions and much more. You can build your own unique learning journey, join communities, share knowledge with your peers and enhance your career potential. What's more, every piece of learning is underpinned by CFA UK's innovative competency framework, developed specifically for the investment profession.

What is CFA UK's competency framework?

The competency framework will guide members in the skills they need to either (1) develop in their existing job role, or (2) transition into a new job role. Built on the foundation of the CFA® Program experience, you can be sure that every piece of learning in CFA UK Discover has the CFA mark of quality. You can find a helpful interactive version of the framework in the '*Bridging the Skills Gap*' community within CFA UK Discover.

When can I access CFA UK Discover?

CFA UK will contact all registered users of the Knowledge Centre with instructions on how to access CFA UK Discover in early March.

Will I be able to log my CPD on CFA UK Discover?

Learning with CFA UK Discover is a little different. We believe our platform and quality content will help you explore, learn, relearn and review your knowledge and skills – helping you uncover ideas and solutions to problems that more formal training might not address. In order to make this new way of learning available to you now, we have not linked it directly to a CPD log. However, if you are a member of CFA Institute, you can manually record your training using CFA Institute's [CE](#)

[Tracker](#); alternatively, you can download CFA UK's Template CPD Tracker from [our website](#).

Can I transfer over my current CPD log to CFA UK Discover?

It will not be possible to transfer over your CPD log for the current CPD year (1 November 2019 – 31 October 2020). You are therefore strongly advised to access your existing CPD log and download before the end of February when the Knowledge Centre will no longer be available.

The last date you will be able to access the Knowledge Centre is Friday 28 February. You are strongly advised to access and download in advance of that date should you encounter any technical issues. A brief guide on how to export your CPD log is available on [our website](#).

How should I log my CPD for the rest of the CFA UK CPD year? (CFA UK CPD year: 1 November 2019 to 31 October 2020).

If you are a member of CFA Institute, you can use the CFA Institute CE Tracker to track your CPD activities. You are advised to input your existing CPD activities into the Institute CE Tracker so that you have a full list of all activities undertaken in the CE Tracker for the current year. Alternatively, you can download CFA UK's Template CPD Tracker from the [CFA UK's website](#).

Please note that due to the transition between systems, attendance at CFA UK events which qualify for CPD hours are no longer being added automatically to your CPD log. However, from February 2020, Certificates of Attendance will be issued via email to all Events attendees where events qualify for CPD.

Does the CFA Institute Tracker differentiate between structured learning and unstructured learning?

No – the CFA Institute Tracker does not distinguish between structured learning and unstructured learning. However, when exporting to, for example, Excel, you may add in a further column to distinguish between your structured and unstructured learning activities.

Will all content of the Knowledge Centre be moved across to CFA UK Discover?

All the content on CFA UK Discover has been selected, by practitioners, to complement your professional learning experience. We have chosen not to transfer over all content, however if you are looking for something specific, please [let us know](#) and we'd be happy to help.

Will CFA UK Discover host content that can be used for both Structured Learning and Non-Structured Learning?

CFA UK will host up to date, educational content including videos, podcasts, audio recordings, thought-leadership, articles, opinions and much more. This content can be used for non-structured learning purposes. For structured learning, CFA UK will continue to offer an extensive programme of conferences and continuing education events. Full details can be accessed on CFA UK's [website](#).

I am not a member of the CFA Institute but need to complete CPD as part of the requirements of applying for a Statement of Professional Standing. How can I log my CPD?

You can download the CFA UK [Template CPD Tracker](#) from CFA UK's website, which you may use to track CPD and which you can submit should you be asked to submit as part of any CPD audit requirements.

Do CFA Institute CE Credits work the same way as CFA UK CPD hours?

Yes, one CFA Institute CE Credit is equivalent to 1 CPD hour.

Can I log activity on the CFA Institute CE Tracker of less than 1 hour?

Yes, you can log activities in quarter hour increments (rounded to the nearest quarter hour). The minimum you can log is 0.25 hours.

Further information on CFA Institute's Continuing Education program can be accessed in the CFA Institute [Continuing Education \(CE\) Program Guidebook](#).

If I undertake CPD activity through the CFA Institute, will this be logged automatically?

No, the activity will not be logged automatically, but there is automated and one click entry available to log such activities undertaken through the CFA Institute.

Can I use the CFA Institute CE Tracker to log attendance at events undertaken with CFA UK?

Yes, you can use the CFA Institute tracker to log educational opportunities sponsored by the CFA Institute or the CFA UK. Please note that attendance at CFA UK events are not logged automatically within the CFA Institute CE Tracker.

Does this include learning content accessed on CFA UK Discover?

Yes – content consumed on CFA UK Discover would be considered as educational opportunities sponsored by CFA UK.

Can I use the CFA Institute CE Tracker to meet CFA Institute CE non-mandatory requirements (ie 20 hours) as well as those required for the RDR Statement of Professional Standing.

Yes – you can log all relevant CPD on the CFA Institute CE Tracker but please be aware that the CFA UK CPD year is different to CFA Institute CE program year.

Please note: To align the CE year with the membership renewal year, the CFA Institute 2019 CE year runs from 1 January 2019 to 30 June 2020 (18 months). The 2020 CE year begins 1 July 2020 and ends 30 June 2021.

The CFA UK CPD year runs from 1 November to 31 October.

If you choose to log your CPD on the CE Tracker you will need to follow the CFA Institute CE year. However, you can export all activities logged on the CE Tracker across any CE year that you have completed with CFA Institute for any time period.

Can I export / print a copy of my log on the CFA Institute CE Tracker?

Yes, there is a feature in the tool that allows you to export/print a report of the items in your record.

This document was last updated January 2020.